



APPLICATION FOR PUBLIC MEMBER ON THE BOARD OF GOVERNORS

Date: 01/04/2019

General

- Name:** Brenda D Forman
Email Address: bforman@browardclerk.org
- Residential Address:** Confidential Pursuant to Florida Statute 119.071 (4)(2)(h)
City: _____ State: _____ Zip Code: _____
How long have you lived at this address? 4 years
Phone: (954) 907-0995 Fax: _____
- Business Address:** Broward County Clerk of Courts
City: Ft. Lauderdale State: FL Zip Code: 33301
Phone: (954) 831-7019 Fax: (954) 831-7047
- Place of Birth:** Troy, Alabama
Date of Birth: 06/12/1958 Social Security Number: _____
- How long have you been a resident of the State of Florida?** 42years
- Provide the name of your spouse/significant other (if applicable):** N/A
- Provide a list of all your children, with name and age (if applicable):**

<u>Name</u>	<u>Age</u>
<u>Tracy Jenkins</u>	<u>35</u>
<u>Yolanda Jenkins</u>	<u>34</u>
<u>Shauntel Jenkins</u>	<u>29</u>
_____	_____

8. Military Service (including Reserves):

<u>Service</u>	<u>Branch</u>	<u>Highest Rank</u>	<u>Dates</u>
_____	_____	N/A	_____
_____	_____	N/A	_____
_____	_____	N/A	_____

Rank at time of discharge: N/A

Awards or Citations: N/A

Education

9. (a) Secondary schools and colleges/universities attended:

<u>School</u>	<u>Dates of Attendance</u>	<u>Degree(s) Earned</u>
Union Institute	2008-2009	12 Credits to graduate
Broward Community College	1999-2001	N/A
Miami Dade Community College	1976-1977	N/A
_____	_____	_____

(b) List and describe academic achievements and awards:

June 2018----Certified Clerk of the Court-successfully completed 240 hours of training on the constitutional and statutory responsibilities of the Clerk of the Circuit Court.

June 2018----Leadership Hollywood XLII--successful completed 9 months of comprehensive series of lectures, discussions and hands on experiences designed to expose leaders to the needs of Hollywood and Broward County

Employment

10. (a) Describe all employment experience for the past ten (10) years in detail, beginning with your current or most recent job.

Date(s): Jan 2017-present Position/Title: The Broward County Clerk of Courts
Employer: Broward County Clerk of Courts
Address: 201 SE 6th St. Suite 18150
City: Ft. Lauderdale State: FL Zip Code: 33301

Brief Description:

Sworn into office January 2017, elected position. The Clerk is responsible for various administrative and ministerial duties in conjunction with the county and circuit courts. The Clerk is responsible for receiving, filing, maintaining and safe guarding court records and documents. I manage the administrative activities of the Clerk's office and oversee the performance of the statutory duties of the office.

Date(s): June 2013-March 2014 Position/Title: Intake/Unit Staff Assistance
Employer: Childnet
Address: 1100 W McNab Road
City: Ft. Lauderdale State: FL Zip Code: 33309

Brief Description:

Safe Place/Intake-responsible for all cases being assembled; files sent to the State of Florida (FSFN), after shelter hearings report the outcome to State of Florida. Assisted from time to time with the intake process of each child received into safeplace; assist in other areas of safeplace on a daily basis.

Date(s): 2005-present Position/Title: Licensed Realtor (Contractual)
Employer: Self Employed--License is active
Address: _____
City: _____ State: _____ Zip Code: _____

Brief Description:

Dedicated license realtor, also during this time 2007-2009, President/CEO of my own mortgage company B Dixon Mortgage Co.

Date(s): December 2011-May 201 Position/Title: Court Specialist I

Employer: Broward County Clerks Office

Address: 201 SE 6th St

City: Ft. Lauderdale State: FL Zip Code: 33301

Brief Description:

Responsible for preparing paper dockts for court; set trials, hearings and arraignments; set/reset calendar calls; data entry; if files are needed for court, I was the runner for my divisions; provided assistance to the public; conformed orders from judges; if needed on a short notice, call attorneys and defendants before hearing to cancel or reschedule due to a judges scheduling conflict.

Date(s): N/A Position/Title: N/A

Employer: N/A

Address: N/A

City: N/A State: N/ Zip Code:

Brief Description:

(b) Summarize your work experience:

Overall work experience in working with the public, I also worked with the State Attorneys office (1999). Customer service has always been a number one concern for me. To make sure everyone was and is treated with respect. Working on the judicial and the legislative side and viewing things from the inside has been an honor for me to serve as the Clerk of Courts.

11. If you are now an officer or director of any business organization or otherwise engaged in the management of any business enterprise, please provide the details, including the name of the enterprise, the nature of the business, the title of your position, and the term of your service.

Clerk's term is an elected position every 4 years. The Broward County Clerk of Courts is responsible for all administrative and ministerial duties of the courts. I oversee the performance of the statutory duties of the Clerk's office.

Honors and Publications

12. List and describe any significant books/articles, speeches/lectures, honors, prizes or awards that would be helpful in evaluating your application.

Hispanic Vote--Certificate of Appreciation
City of Lauderdale Lakes--Key to the City
City of Lauderdale Lakes--Certificate of Recognition

Professional and Other Activities

13. (a) List any volunteer service organizations, clubs or professional societies of which you are a member and provide the position(s)/title(s) which you have held in such groups.

Women in Distress 2013-2017
NOBLE-National Organization of Black Law Enforcement (member)
Kiwanis Club of Davie--Past president 2016-2017
Soroptomist Women Club of Davie
Grievance Committee-South Broward Board of Realtos
Human Trafficking advocate

(b) List your hobbies or other vocational interests.

Bowling
Enjoy watching basketball & football at times

14. Have you ever served on a public committee or commission? Yes No

If yes, provide details.

I have been selected to be a member of the legislative committee with the Broward County League of Cities

15. Have you ever held a public office? Yes No

If yes, provide details, including the office(s) involved, whether you were appointed or elected, and the dates of service.

Elected as the Broward County Clerk of Courts (2016). It is a 4 year term, to be re-elected 2020.

16. If related to any person, as listed below (a) through (d), by blood or marriage, provide the person's name.

- (a) Any person presently serving in public office? N/A
- (b) Any person serving in any official capacity with The Florida Bar or the Florida Board of Bar Examiners? N/A
- (c) Any lawyer? N/A
- (d) Any person presently studying to become a lawyer? N/A

Reasons for Serving

17. Describe any additional education or other experiences you have which could assist you in holding a position on the Board of Governors.

As Clerk of the Courts, I work closely with all stakeholders in the legal system and have a broad base of first hand experience that would be useful in this position.

18. Explain why you want to serve on the Board of Governors, and include any particular potential contribution you believe your selection would bring to this position.

For over 45 years being in the workforce, I have seen and walked in different capacities of society and how people should be treated. I would be a great asset to be a member of the Board of Governors. I will bring new ideas, I will always seek the right way of handling all situations. I know the efficiency of how important it is to stay on the honest and right side of the law. Since taking office as the Clerk, I have been on both sides, attorney and judicial. The public need someone who is honest and will serve them and be a voice for them. I have also worked closely with law enforcement and other cities and municipalities to bridge gaps. I am fair in judgment.

19. Provide any other information you feel would be helpful in evaluating your application.

I know my qualification being the Clerk should had a lot of value on being a voice for the voiceless.

Miscellaneous

20. Have you ever been convicted for violation of any federal, state, county or municipal law, regulation or ordinance? Yes No

If yes, provide details. (Do not include traffic violations for which a fine of \$100.00 or less was imposed, unless it also included a jail sentence.)

21. Have you ever been a party to a lawsuit either as a plaintiff or as a defendant?

Yes No

If yes, please provide the style, case number, nature of the lawsuit, whether you were a plaintiff or defendant, and its disposition.

22. Has there ever been a finding or probable cause or other citation issued against you or are you presently under investigation for a breach of ethics or unprofessional conduct by any court, administrative agency, or other professional group? Yes No

If yes, provide details.

23. Describe any prior experience(s) with the law, a lawyer or the legal profession (i.e., jury duty, court proceedings, etc.). Provide the date(s) and a description.

Being the Clerk puts me in direct contact with all agencies of the law, in contact with attorneys and all those in the legal profession.

Under penalty of perjury, I declare the foregoing facts are true, correct and complete.

Signature Brenda D Forman

References

24. Provide the following information, for five (5) individuals who are in a position to comment on your qualifications and of whom inquiry may be made in evaluating your application.

Name: Tom Loffredo
Address: C/O Gray, Robinson Law firm 401 E Las Olas Blvd. Ste 1000, Ft. Lauderdale 33301
Email Address: tom.loffredo@gray-robinson.com
Day/Work Phone: (954) 761-8111 Mobile Phone: (954) 895-3405

Name: Ken Hassett
Address: 6099 Sterling Road Ste. 217 Davie, FL 33314
Email Address: khassett@criminaldefense.cc
Day/Work Phone: (786) 457-9333 Mobile Phone: (786) 457-9333

Name: Dian Diaz
Address: 201 SE 6th St. Ste 18150 Ft. Lauderdale, FL 33301
Email Address: ddiaz@browardclerk.org
Day/Work Phone: (954) 831-6504 Mobile Phone: (954) 600-8032

Name: Anita Paoli
Address: 1720 Harrison St. Ste 8B Hollywood, FL 33020
Email Address: apaolilaw@comcast.net
Day/Work Phone: _____ Mobile Phone: (954) 298-7322

Name: Braulio Rosa
Address: C/O BCBA 1051 SE 3rd Ave. Ft. Lauderdale, FL 33316
Email Address: braulio@browardbar.org
Day/Work Phone: (954) 832-3620 Mobile Phone: (954) 296-9022

SUBMIT

OR

RETURN COMPLETED APPLICATION TO:

**EXECUTIVE DIRECTOR
THE FLORIDA BAR**

**651 EAST JEFFERSON STREET
TALLAHASSEE, FLORIDA 32399-2300**

FAX: (850) 561-9405

EMAIL: pubmembogapp@floridabar.org